

Memorial PTO General Meeting

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| Date: February 7, 2024 | Location: Zoom |
| Called by: Erin Valcort | Time: 6:30 PM |

Attendance: Erin Valcort, Aimee Osterhus, Cayla McBee, Catherine Wallace, Erin Padula, Jasmine Duffy, Dyanna Cowie, Kevin Valliantcort, Kristen Sanville, Kristy Bradley, Matt Futrell, Regina McGregor, Stephanie Freeman, Wendy Bell

Call to Order

Approve Minutes (Recording Secretary) : approved via email

Opening Reports

President, Erin Valcort

Still waiting on \$\$ from MUEF about the proceeds from the Wizards Game (they raised around \$20k overall); Suggestion made that next time the event is run there is a discussion ahead of time about the amount we as a PTO might receive

Treasurer, Kristen Sanville

Not much has changed (coming in), though we have paid for some Cultural Arts, still have about \$10k Water filtration system is about \$1500, not including installation

Principal, Wendy Bell

Lots of rumors that went around this afternoon - NOTHING major happened, it was a minor incident that was dealt with, they just did not want to move kids through dismissal while the incident was going on, if there was ever a threat to students, it would be communicated to parents, but it was a VERY small incident

Agenda

Old Business - Unfinished

- Updates on Field trips/bussing (Aimee)
 - a. Things are going well, all the lead teachers are in communication with Aimee about details, just about every grade in-school program and field trip ready to go
 - b. Sheryl Faye will be at school at this Friday

New Business - Ideas, motions, announcements

- Square 1 Art for 2024 (Erin P)
 - Mrs Fowler is on board to do the project but wondering if we can shift the timeline as she usually spends a month on Square 1 Art and does not start her curriculum until October
 - Either switch to Spring or do artwork in the spring and order in the fall but that would impact 4th grade and incoming Kindergarteners
 - It will be free shipping in the coming year
 - Plan to start in Spring of 2025
 - Erin will follow up with Square 1 Art
- Fundraising (Ashley)
 - February 8th Urban Air night, 4-8pm
 - Cookie pick up was today and Saturday 10-11, with individual drop offs on Friday
 - We made \$220.50 in the DIY cookie kits.
 - Red Robin, Millbury is on for February 29th (20%, dine in or take out, no flier needed)

- Applebee's in Milford on April 11th (We will get 15% back all sales with fliers.)
- Fun run or other event or product sale for the spring
 - Fun run may be too much give how many volunteers we need while also planning other June events
- 4th grade send off - Date of June 11th proposed by Wendy
 - Melissa LaMotte - has offered to co-chair
 - Cayla McBee has t-shirt info and some designs that could be used
 - Ashley will share notes from last year
 - Different this year - in the morning before they go to Kiwanis, thinking of doing a small ceremony and a certificate of completion and work that into the day
 - Erin and Stephanie will work on an email to recruit for Field Day and 4th grade send off emails
- June 3rd for Field day (See above)
- Date for Specialist night has not be confirmed
 - Typically the week before Memorial Day but there is a Chorus Concert so may be earlier in May
 - Wendy will work with teachers ASAP and get a date to Crystal/Dyanna so they can plan the book fair for the Spring
- Teacher request
 - Ms.Denietolis (pre K)
 - Food and Bear Theme from the Wonders Curriculum for the 3 and 4 year old pre-k classroom, Model magic and play-doh to make food and gardens for our food unit, Plates to paint and categorize food into groups, Aprons to stencil for our kitchen “dress up” station, Bowls to cut and make “Bear dens” for our diorama.
 - Total cost of \$67.88 - APPROVED
 - Kristen will order from Amazon and ship to school, Stephanie will email Ms. Denietolis
 - Mrs Hagen - 16 copies of The Wild Robot (4th grade send off, meets during lunch on Fridays, and they do have to read the book, great to see the variety of kids and kids that have now actually read a full book), the request is for \$89.16 for the books
 - Dyanna shared that her son is really excited about the book club
 - Mrs Hagan could not attend, but the book is on sale
 - APPROVED, Kevin to communicate with Mrs. Hagen
- Open to Committee Chairs and general members to ask questions and make a motion
 - No motions/questions

Announcements

1. Remember to check for updates on our Facebook page (Memorial Elementary School PTO), Twitter (@PtoUpton), and website (www.memorialpto.org).
2. Next meeting will be March 13, 2024 @ 6:30pm
3. Sign up to receive our newsletter and announcements by sending us an email: MemorialPTOUpton@gmail.com

Adjournment at 7:03pm