

Memorial PTO General Meeting

Date: September 10, 2025	Location: Memorial Cafeteria
Called by: Erin Valcourt, President	Time: 6:30 PM

Attendance

Call to Order - 6:34PM

Opening Reports (15 minutes)

President, *Erin Valcourt* - Welcome! Our main goal this year is to fully fund field trips (transportation, admission, etc.)

Treasurer, *Kevin Vaillaincourt* - Treasurer Report available: Account = \$27,700 approx.

Principal, *Wendy Bell* - Welcome! Off to a great start; PTO decorated the school at back to school.

Holding the first Cultural Arts meeting soon, and will update us in October. Has emailed Sheryl Faye as a possible enrichment opportunity for this winter

Agenda:

Welcome to Memorial PTO (5 minutes)

- Mission: *The Memorial PTO is dedicated to providing enrichment opportunities for our children and enhancing community involvement. Our goal is to provide funds that enhance the education of students through cultural arts programs, assemblies, and technology. We also aim to foster a relationship between families, students, and staff through Family Fun Nights and staff appreciation days.*

Old Business - Unfinished (15 minutes)

- 2025-2026 Budget - **REQUIRES A VOTE** - Budget sheet available
 - Major change #1 is in the Cultural Arts line item which is lower this year to reflect no pre-k program at Memorial this year
 - Major change #2 is to fully fund field trips this year
 - **Approved**
- Staff Requests - **REQUIRES A VOTE**
 - 1st grade: Rug, \$196 - **Approved**
 - 3rd grade: Reusable zipper bags for headphones, \$22 - **Approved**
 - 4th grade: stools, \$119, **Approved**
- Fun Run Banner - **REQUIRES A VOTE**
 - \$16,000 worth of Fun Run sponsorships, and we said we would display company logos on banners during our events, up to \$650 for 7 banners - **Approved**

New Business - Ideas, motions, announcements (10 minutes)

- PTO Events - calendars available
 - Take a flyer, follow on social media, Wendy shares our events in her newsletter

- Four ways to get involved this fall: Become a Library Helper, Fun Run (10/9), Spooktacular (10/23), Book Fair (11/17-11/25)

Open to Members for input and ideas (15 minutes)

- Fun Run
 - Fun Run Shirts - Every class has their own color, volunteers have their own order = order was approved in the budget
 - Fun Run Kick-Off Event - starts online 9/16, kick-off 9/25, Fun Run event 10/9, fundraising can continue for 2 weeks after the event
 - Fun Run Prizes - tiered prizes still being worked out, stay tuned!
 - School-wide prizes - being worked out
- Questions - Can I still sponsor the Fun Run?
 - Business Sponsors have closed (t-shirts went to print) but there are other opportunities like Spooktacular to be a business sponsor
- Bruins Warrior Ice Arena - has field trip options (will email Wendy), 7/8/9 deal, skating (with instructors and skate guides) plus lunch and a tour; fundraising option as well: organize a day for families to come \$18 per person, and school gets \$7 back; or rent the rink and pre-sale ticket at our own rate
- Playground?
 - School is in limbo because the town owns the land/school, the school can't replace the broken part (it's \$1,300-\$1,400). The "want" is to eventually replace the entire playground and make it ADA-compliant but the rough estimate is \$100K
 - There are grants
 - The person who built the playground has given options to fix the bridge and estimates were lower.
 - Can we split the cost with the town? It can't hurt to ask
 - If we raise funds for "Playground Improvements", then we can go to the town and ask to fix the broken parts and have a long-term goal of a new playground
- Sign on Rt. 140
 - District replaced Nipmuc's and Miscoe's and we're hoping we're next 😊
 - Should we fix it while we're waiting?
 - We got a quote and it was \$2,500, we didn't do it
 - The sign company that Nipmuc used quoted us at \$30,000
 - We can circle back to BVT and see if they could help us for a band-aid fix (Cat has a contact and will reach out)

Raffle: Muffin House gift card! Marissa won

Announcements:

1. Remember to check for updates on our Facebook page (Memorial Elementary School PTO), Instagram (@MemorialPTOUpton), and website (www.memorialpto.org).
2. Sign up to receive our newsletter and announcements by sending us an email: MemorialPTOUpton@gmail.com
3. Next meeting, October 8, 2025, 6:30pm

Adjournment: 7:30PM