

Memorial PTO General Meeting

Date: November 8, 2023	Location: Memorial Elementary Library
Called by: Erin Valcourt, President	Time: 6:30 PM

Attendance: Wendy Bell, Kristy Bradley, Erin Padula, Meg Halfpenny, Kristen Sanville, Erin Valcourt, Kevin Vaillancourt, Jasmine Duffy, Ashley O'Connor, Anu Sinha, Catherine Wallace

Call to Order

Approve Minutes (Erin) :

All minutes from last meeting approved

Opening Reports

President, Erin Vallcourt

- Welcome
- Gina McFadden from MUEF reached out to see if we want to participate in the Harlem Wizards Wiz Fit challenge (Wizards host a Zoom kick off and 2 Zoom assemblies, and suggest the event be held at the end of November, kits set fitness challenges and get pledges, it's a 2 week fundraiser, similar to Raise Craze)
 - Board meeting discussed
 - Timing is not great given our current fundraising schedule, but depending on how much Raise Craze brings in, maybe we can reach out to the Wizards and do something in January around the date of the game (end of January?), otherwise we could consider doing this next year?

Treasurer, Kristen Sanville

- Book Fair - We have the final corrected invoice.
 - Crystal called Scholastic and was able to have them fix the eWallets
 - We owe Scholastic \$1792.83
 - Cash profit of \$4330 this year. (last fall net was \$1400)
 - Will need to figure out in the future how this was figured out
- Raise Craze coming in daily - 2 days so far
- Still have not paid for last year's yearbook, waiting on invoice (\$4,796)
- Received the Chevy Back to School sponsorship check for \$1000
- Current Account has \$11,832 before paying Clay Time
 - Claytime was \$1300 in pottery and \$250 is what we will profit

Principal, Wendy Bell

- Talked to staff this morning about field trips, trying to nail down dates to figure out busses

Agenda

Old Business - Unfinished

- Spooktackular (Erin V)
 - Thank you Kristy and Jasmine, and all the volunteers
 - Did receive some feedback about behaviours of those attending (parents).
 - Next year it was discussed to have people enter and start from both sides.
 - Having a police presence was helpful when there were some minor issues with some older kids.
 - Parents said how much fun they had
 - Having candy runners was great

- Clay time (Ashley)
 - Event was 11/7
 - 37 families signed up and 34 attended. Some families with multiple kids came.
 - Can do a spring event as well
 - Pickup in 2 weeks, families are able to pick up at Santa event.

New Business - Ideas, motions, announcements

- Fundraising (Ashley)
 - Raise Craze
 - 49 Students registered, \$4,608 raised, trailing last years (62 students, closer to \$10,000)
 - Will reach out to Angelina to send out reminder to families, reports of some flyers not making it home
 - 17 kids so far did the 3 acts and got bracelets
 - DQ
 - Event on 11/14
 - Santa
 - Event on 12/15
 - Will have Story, Coloring, and kids can write a letter and leave it in box
 - Kristy will do the backdrop
 - Last year was ½ hour blocks (4-5 groups), this year might do 3-4 sessions instead
 - Will need volunteers for that night

- Square 1 art update (Erin P)
 - Just over \$2k for sales
 - Depending on the number of order submissions we receive either 20% or 33% of sales
 - 11/16 the deadline for orders
 - The 4th graders are also doing Artsonia this year which might impact the Square 1 art orders

- Cookie Craze (Erin)
 - Kristy and Erin to head up
 - Suggested date is Thursday Dec. 14th
 - Feedback is that teachers do like the cookies

- Teacher requests (Erin)

- Mrs. Dunton \$291.85 (Big Joe Bean bag chairs \$79.98 each; Stress Balls- \$21.90 - requesting one pack of 3; Black metal 3 tiered cart- \$109.99 - requesting 1) - APPROVED
- Still owe Sr. Garcia a bean bag chair, discussion about scholastic dollars for bean bag chair, funds have already been approved
- Open to the members or guests to share an idea or make a motion
 - Jasmine
 - Adopt a teacher tree
 - Last year people thought we were asking too much
 - \$5 item for some, \$50 for others
 - People also only wanted their kids teachers
 - In the end Jasmine was pickup up teachers and getting items that weren't picked
 - All of the staff, what should we do?
 - Food item or something for classroom
 - Wendy has a list of teacher preferences that she might be able to share (Birthday, school supply, drink, salty/sweet, etc)
 - Kristy to reach out to Angelina to see if we can also get sports teams added, if there is a room parent (who it is).

Announcements

1. Remember to check for updates on our Facebook page (Memorial Elementary School PTO), Twitter (@PtoUpton), and website (www.memorialpto.org) and Instagram.
2. Sign up to receive our newsletter and announcements by sending us an email: MemorialPTOUpton@gmail.com
3. Next meeting will be December 13, 2023 at 6:30pm in the Library

Adjournment