

# Memorial PTO General Meeting

<b>Date:</b> December 13	<b>Location:</b> Memorial Elementary Library
<b>Called by:</b> Erin Valcourt, President	<b>Time:</b> 6:35 PM

Attendance: Erin Valcourt, Kristen Sanville, Kevin Valliancourt, Wendy Bell, Jasmine Duffy, Kristy Bradley, Erin Padula, Aimee Osterhaus, Ashley O'Connor, Stephanie Freeman, Erika Moroito-Peilera  
On Zoom - Catherine Wallace, Jess Tilley, Meg Halfpenny

## Call to Order

Approve Minutes (Recording Secretary, Stephanie) : *minutes were approved over email*

## Opening Reports

### President, Erin Valcourt

Nothing to report that is not on the agenda at this time

### Treasurer, Kristen Sanville

- Raise Craze or Raise Right took \$7 away, Kristen will check which one
- Still have \$15k (already taken away \$10k for sign, yearbook, etc) in account
- Book Fair - we think the bill is correct and similar profit to last fall, no scholastic dollars expiring
- \$1787.38 check coming from Square 1 Art (per Erin Padula)
- Busses for field trips - pre COVID, we used to fund the bus account (½ in Sept, ½ in January), there is supposed to be \$3k in the account/fund but no one knows where it is....Angelina is working on this but chance that it is gone
  - Going forward, we should hold the money until invoice is done, we have not paid anything since January 2020
  - Things have been tightened up in terms of bookkeeping since then, per Wendy Bell

### Principal, Wendy Bell

- No updates on having student council - this has not happened yet, but maybe
  - Though 4th grade Book club is going strong
- Bookalicious and trying to bring Mr. John Schu, national reading presenter and author ("This is a school" which school reads every year), to our schools. He does a presentation that would be good for 3rd and 4th graders at Clough and Memorial and then 5th and 6th grade at Miscoe.
  - Cost to Memorial is approximately \$2700, which seems high
  - Wendy would like to include other grades, Wendy may be able to reach out to a local author who may be able to do a presentation and writing workshop so Wendy will explore for younger grades, and explore someone for grades 3/4 and maybe find a local author

## Agenda

### Old Business - Unfinished

- Santa Event (Ashley)
  - Good to go, Three 40 minutes sessions, all slots are full, more than double the families have registered since last year

- Will contact Police to let them know given the number of families coming
  - Erin will connect with Paul Mansfield
- Santa will read a short story, mailbox to give letter to Santa
- Kristy will help with set up, as will some board members
- Candy canes to pass out
- Fundraising (Ashley)
  - Raised ⅓ of what we wanted to for Raise Craze (½ of what we did last year), only 40% of email recipients donated, but \$7400 is still a good amount so we need to consider a Spring fundraiser
  - Parents Night out, 1/12/24
    - \$75 per person, a few complaints about the price
    - Maybe explore some other events that are more family affordable
  - DQ is really easy so Ashley will schedule another one for the Spring
  - Spring Fundraiser
    - Should we consider a fun run, during the school day, Wendy is open to this
    - Ashley, Kristy and a few others will investigate ideas
- Cookie Craze (Erin P/Kristy)
  - Thanks to everyone who has donated
  - Doing well, should be all set, Kristy will set up beginning at 7:45am

### New Business - Ideas, motions, announcements

- Rainers Game (Jasmine)
  - Game is 1/5/24, 7:00pm, link is up and we make \$3 per ticket, the first 100 tickets purchased get to be in the tunnel
  - We are donated 4 tickets to MUYBasketball fundraiser at the end of December
- Wizards Game (Erin V)
  - January 27th
  - Still waiting to hear more details about volunteers needed, TBD
- Field Trip Bussing (Aimee/Kristen)
  - Looks like if busses are available, they are \$600 per bus (2 per grade needed)
    - 4th grade, Mrs Black, all set for 5/23/24
    - 2nd grade, Mrs Perry 5/17 or 5/23, Ecotarium
    - Need to have teacher decisions about field trips and in school activities by 1/31/24 or it will not happen
  - Increase support per student
    - Assuming we do not find any \$\$ in MURSD, which makes about \$6000
      - \$1900 is set aside
      - VOTED TO APPROVE \$6000 for busses
    - Currently we fund \$9 per student, but we will
    - Going forward, next year we will not be coordinating busses
    - In school programming - author visits could count for this
    - PTO will support families who cannot afford field trips
- Teacher requests (Erin V)
  - Kristina Denietolis (Books to Aide our social emotional curriculum for the 3 year old AM and PM PreK classrooms) \$43.61 - This box set includes 8 Emotion Books: A Little SPOT of Anger, A Little SPOT of Anxiety, A Little SPOT of Happiness, A Little SPOT of Sadness, A Little SPOT of Love, A Little SPOT of Confidence, A Little Peaceful SPOT, A Little Scribble SPOT -APPROVED
  - Carlos Garcia - Privacy shields for classroom - approved for purchase of set of 24 - APPROVED

- Open to the members or guests to share an idea or make a motion
  - Nothing

## **Announcements**

1. Remember to check for updates on our Facebook page (Memorial Elementary School PTO), Twitter (@PtoUpton), and website ([www.memorialpto.org](http://www.memorialpto.org)).
2. Sign up to receive our newsletter and announcements by sending us an email: [MemorialPTOUpton@gmail.com](mailto:MemorialPTOUpton@gmail.com)
3. Next meeting is January 10, 2024 at 6:30pm in the Library

## **Adjournment**