

# Memorial PTO General Meeting

<b>Date:</b> October 8, 2025	<b>Location:</b> Memorial Cafeteria
<b>Called by:</b> Leah Hagen, Vice President	<b>Time:</b> 6:30 PM

## Attendance

### Call to Order - 6:37 PM

#### Opening Reports (10 minutes)

President, *Erin Valcourt* -

Treasurer, *Kevin Vaillaincourt* - Brought budget sheets to share -- lots of money came in from Booster, parent donations, supply kits, Men's Club donated \$1K toward Spooktacular (huge thanks!!). We paid for PTO today membership, teacher requests, and reimbursements for snacks and basket supplies for raffles.

Principal, *Wendy Bell* - Teachers are working on scheduling field trips (some can't be booked until January), and in-school presentations. Update on playground: thanks to Nicole for sending information. The district says they'll split the cost of the playground with the PTO, so we can continue to talk about that. Total cost is estimated around \$14K. Looking forward to the Fun Run tomorrow!

## Agenda:

### Old Business - Unfinished (15 minutes)

- Teacher Requests (REQUIRES A VOTE)
  - 4th grade, Considine - requests \$112.19 Project The Lead Way research books - APPROVED
  - 4th grade, Merten - requests \$150 for stools for a table (has no stools currently), and bins APPROVED
- Playground Conversation Continued/Decisions (REQUIRES A VOTE)
  - Does the PTO want to cost share with the district? The answer is YES, and we APPROVE up to \$8K that we will pay if the district pays the other \$8K
  - We don't know the timeline for this project but will know more once the parts are ordered
  - We want to survey students and ask students what they want the playground to look like -- Leah will come up with a google form next week and see what they vote on
  - The catalog offers other climbing structures as well, could we add other structures? Could we paint new four squares, or other games? (Might be tricky because you might have to replace the ground layer if you do too many changes)
  - Maybe a re-dedication/popsicle party in the spring to celebrate the new playground!

### New Business - Ideas, motions, announcements (15 minutes)

- Event Updates

- **Fun Run (10/9)** - we've raised over \$34K!!! This money will go toward the playground and field trip costs. Families are welcome tomorrow!
  - **Cook's Night Off at DQ (10/14)** - all proceeds from 5-8PM in Milford, don't need to mention Memorial (but could if you want)
  - **Memorial Night at the Worcester Railers (10/18)** - The mascot visited Memorial today, and the game is Saturday 10/18 -- it's their opening night/block party! Use the link on the Facebook page to buy tickets and we make a few dollars off every ticket sold
  - **Cook's Night Off at Harry's (10/21)** - Tuesday, 10/21, 11am-9pm, dine-in/takeout, have to say you're with Memorial PTO
  - **Spooktacular (10/23)** - Held at Nipmuc, will send out the [sign-up](#) again (especially to Wendy and teachers)
  - **Cook's Night Off at Papa Gino's (11/5)** - Say you're from Memorial PTO or use code "19" online
  - **Clay Time (11/13)** - at Memorial, open to all families, PTO will provide pizza for dinner, families will need to RSVP and order their pieces ahead of time. Stay tuned!
- Book Fair (November) - PTO hosts the Scholastic Book Fair from the 17th-25th, students visit the Fair during their library time, we'll have sign-ups for Shopping Helpers and for registers. The Book Fair overlaps with Literacy Night (11/19) which is an event that the school hosts.
  - Teacher Appreciation during October and November **(REQUIRES A VOTE)**
    - October - candies, and a coffee bar - \$150 **APPROVE**
    - November - pizza lunch, and "survival snack bags" - \$400 **APPROVE**
  - A-Frame **(REQUIRES A VOTE)**
    - Requests \$125 for a 2x3 frame and you can cycle new signs out (like for parking, or event names) that can be down near the sign on rt. 140 **APPROVE**

Open to Members for input and ideas (20 minutes)

- **REQUIRES A VOTE:** "Mad Science" performance is the prize for the students meeting the \$20K mark
- \$979 for 2 shows, an hour each show, \$1125 total (fees, etc.) **APPROVE** - Fun Run funds will pay for this
- PTO will handle contract and payment

### Announcements:

1. Remember to check for updates on our Facebook page (Memorial Elementary School PTO), Instagram (@MemorialPTOUpton), and website ([www.memorialpto.org](http://www.memorialpto.org)).
2. Sign up to receive our newsletter and announcements by sending us an email: [MemorialPTOUpton@gmail.com](mailto:MemorialPTOUpton@gmail.com)
3. Next meeting, November 12, 2025, 6:30pm

**Adjournment: 7:21 PM**